

**Application for designation as a Neighbourhood Forum under the provisions of the Town and Country Planning Act 1990 [section 61F]
The Neighbourhood Planning (General) Regulations 2012 [Regulation 8]**

Name of the Proposed Neighbourhood Forum (Reg 8a) – Tileyard Road and Vale Royal Creative Quarter Neighbourhood Forum (“TRVRCQ”)

Constitution (Reg 8b)

We attached a copy of our constitution at Appendix 1. This was formally adopted at our Tileyard Road and Vale Royal Creative Quarter Neighbourhood Forum inaugural on 18 June 2019.

Neighbourhood Area (Reg 8c)

We have submitted, alongside this application, an application for designation of a Neighbourhood Area.

The name of the Neighbourhood Area to which this (and the accompanying Area application relates) is the Tileyard Road and Vale Royal Creative Quarter Neighbourhood Area (“the Area”).

A map detailing the boundaries of our proposed Area is set out at Appendix 2 below.

Main contact details to be made public (Reg 8d)

Name: Jenny Sinclair
Address: Reception, Tileyard Road, Kings Cross, London, N7 9AH
E Mail: jenny@tileyard.co.uk
Telephone: 07934867956

Statement:

This declaration sets out how the proposed Tileyard Road and Vale Royal Creative Quarter Neighbourhood Forum meets the requirements of section 61F (5) of the TCPA 1990.

1. The TRVRCQ has been established for the express purpose of promoting the social, economic and environmental well-being of the Area. The Area is predominantly occupied by creative industries however the Neighbourhood Forum is seeking to draw its membership from businesses and residents across the entire Area so that it reflects the wider diversity and character of the Tileyard Road and Vale Royal Creative Quarter, and to ensure its inclusivity.
2. The TRVRCQ inaugural meeting was held on 18 June 2019. It was attended by 36 people, 34 of whom agreed to become members and 11 of whom agreed to form the

Working Group. It was agreed at the meeting to Constitute the Neighbourhood Forum and to accept the Constitution. A subsequent Working Group meeting was held on 20th June 2019 where the positions of Chair, Vice-Chair, Secretary and Treasurer were voted in. A list signed by all members and members of the working group can be found at Appendix 3.

3. The Neighbourhood Forum has therefore been established by more than 21 people who live or work in the Area, as well as local councillors, in order to act as a representative voice for businesses and residents within the Area.
4. The remit of the Neighbourhood Forum is set out in the constitution and includes:
 - acting as a representative voice for businesses and residents in the Area in relation to all matters of planning policy;
 - working with the Local Authority on their Local Plan (and any other subsequent reviews/ revisions);
 - to monitor planning applications within the Area and make representation as appropriate;
 - to monitor and influence the use of CIL spending within the area; and
 - to initiate Neighbourhood Development Orders or Community Right to Building Orders, identifying Assets of Community Value, or to carry out other permitted actions.
5. Membership of the Forum is open to all individuals who live or work in the area, and elected representatives of Caledonian ward in the London Borough of Islington. Corporate bodies with interests within the Area are entitled to one representative member to act as one member. We are endeavouring to recruit members from across the Area and have currently have 32 members (Appendix 3) including the local ward councillor.
6. We have endeavoured to reach all sectors of our community prior to applying for designation. We have leafletted all premises across the Area; erected posters advertising the Forum and Membership throughout the Area; created a website www.tileyardcreativequarter.co.uk; Facebook and Linked In pages and held a public meeting at a central location within the Area (Appendix 4) . We will continue to seek to engage the local community and anticipate more members joining the Neighbourhood Forum as we become increasingly established.

Application

I hereby apply to designate the TRVRCQ as a Neighbourhood Forum over the Area shown in Appendix 2 (and as further detailed on the accompanying Neighbourhood Area designation application).

Jenny Sinclair
Secretary

Tileyard Road and Vale Royal Creative Quarter Neighbourhood Forum (“TRVRQ”) Constitution

1. Name and area

1.1 The Tileyard Road and Vale Royal Creative Quarter Neighbourhood Forum (“TRVRQ”) has been created as a neighbourhood forum as set out in the Town and Country Planning Act 1990 as amended by the Localism Act 2011 (the “Act”)

1.2 The Area is shown edged red on the plan shown in Appendix 1 (“the Area”)

2. Purpose and Objectives

2.1 The TRVRQ is established for the express purpose of promoting or improving the social, economic and environmental well-being of the Area, including, but not limited to, acting as a neighbourhood forum under the provisions of the Act.

2.2 The remit identified in Clause 2.1 includes:

- a) Acting as a representative voice for businesses and residents within the Area in relation to all matters of planning policy;
- b) Making representations on the Local Authority’s Local Plan (and any subsequent reviews/revisions)
- c) Monitoring planning applications within the Area and making representations as appropriate;
- d) Monitoring and influencing the use of the Community Infrastructure Levy spending within the Area; and
- e) Initiating Neighbourhood Development Orders or Community Right to Build Orders, identifying Assets of Community Value, or carrying out any other permitted actions.

3. Forum members

3.1 The TRVRQ shall have a minimum of 21 (twenty-one) members at all times.

3.2 Membership is open to:

- a) All residents living in the Area;

b) Individuals that work in the Area (whether for businesses carried on there or otherwise);

c) Individuals who are elected members of the London Borough of Islington and whose ward covers at least part of the Area

3.3 Membership will be drawn from different areas and sections of the community in the Area and will be open, irrespective of sex, sexual orientation, nationality, age, disability and race or of political, religious or other opinions.

3.4 Affiliate membership (non-voting) is open to organisations within the Area (including residents' associations, schools, religious institutions, amenity societies and business associations). A list of affiliated organisations shall be maintained by the TRVRQ.

3.5 The TRVRQ will keep an up to date list of members' names and contact details and details will be made available upon request of any member of the TRVRQ (subject to Data Protection or other relevant rules/regulations).

3.6 All Members will be entitled to vote at meetings of TRVRQ (unless they are affiliate members under 3.4)

3.7 Members may resign from the TRVRQ by giving notice in writing to the Secretary.

3.8 Members must complete a membership application form.

3.9 Membership may be refused or revoked by the Working Group if the member engages in conduct which is illegal, immoral or abusive.

3.10 Those persons/bodies who submit membership applications acknowledge that the Localism Act 2011 requires that Membership is limited to those who demonstrably 'live' or 'work' in the Area or are elected members of LB Islington whose ward covers at least part of the Area.

4. The TRVRQ Working Group

4.1 At the Annual General Meeting, the TRVRQ will elect (subject to Clause 4.10 herein) a minimum of 6 (six) and up to a maximum of 11 (eleven) members to its Working Group ("WG") which will be tasked with carrying out the day to day duties of the TRVRQ.

4.2 Quorum for the WG will be 50% of the members of the WG. Any meeting which is not quorate may continue with its deliberations but decisions will be subject to ratification at the next quorate meeting of the WG.

4.3 Decisions of the WG will be decided by majority on a show of hands.

4.4 Meetings of the WG will normally take place quarterly on 5 (five) working days' notice.

4.5 Working parties/sub groups may be appointed by the WG for specific tasks. The WG shall define the terms of reference of the working party/sub group and will determine its membership (which can include individuals from within or outside the membership of the TRVRQ). The group will be accountable to the WG.

4.6 Members of the WG can be removed by the WG if they should fail to attend 3 consecutive meetings without good reason. For the avoidance of doubt, removal of a member from the WG does not affect his/her membership of the TRVRQ.

4.7 In addition to elected WG members, local Councillors who are members of the TRVRQ will be ex officio WG members (and should receive notice of meetings as set out in Clause 4.5 herein). They will have the same voting rights as other WG members.

4.8 WG members will serve a term of no more than two years before standing for re-election at the next available AGM.

5. Officers of the TRVRQ

5.1. The WG should elect (subject to Clause 5.2 herein) the following officers at the first meeting held subsequent to the Annual General Meeting referred to in Clause 4.1 (and may elect others as appropriate from time to time).

Their duties shall include:

- a) Chair – To chair all meetings and to use a casting vote where necessary. To be jointly responsible with the Treasurer for the financial affairs of the TRVRQ;
- b) Vice Chair – To Chair meetings in the event of the Chair being unable to do so;
- c) Secretary – To manage the TRVRQ administrative functions including keeping lists of members, managing notices and minutes of all meetings and ensuring compliance with data protection legislation; and
- d) Treasurer – To comply with those functions set out in Clause 8.3 of this constitution.

5.2 Formal ratification of officers will take place at the next GM following their appointment (or

AGM if earlier) and in the event of an officer standing down at any time, a replacement will be elected by the next General Meeting (or AGM if earlier).

5.3 Officers of the TRVRQ will serve a term of no more than two years before standing for re-election at the next working group meeting held subsequent to the expiry of their term.

6. Meetings

6.1 General Meetings ("GM")

a) GM's of the TRVRQ shall take place at least 2 (two) times per year;

b) Notice for the GM shall be given at least 10 (ten) working days before the meeting and shall contain details of all business to be transacted at the meeting;

c) The Quorum for a GM shall be 11 (eleven) Forum members;

d) Voting at the GM shall be by simple majority on a show of hands and each (non-affiliate) Member present will have one vote; and

e) Members will be entitled to appoint a proxy by providing written confirmation of the designated person at least 24 hours prior to the GM.

f) The business of the GM shall include:

- Minutes of the previous meeting
- Reports of Officers, as appropriate
- Items for which notice has been given in accordance with Clause 6.1b) herein
- Any other business

6.2 Annual General Meetings ("AGM")

a) AGM's will be held once in every calendar year;

b) Notice of the meeting shall be given at least 14 working days before the meeting and shall contain details of all business to be transacted at the meeting. However, the AGM may by a vote of not less than two-thirds of those present and voting agree to consider any urgent or

important business which has arisen since notice of the meeting was given;

c) Quorum for the AGM will be 15 (fifteen) Forum Members

d) Each (non-affiliate) Member present will have one vote;

e) Members will be entitled to appoint a proxy by providing written confirmation of the designated person at least 24 hours prior to the AGM.

f) The business of the AGM shall include:

- A report from the Chair on the activities of the TRVRQ since the previous AGM and forthcoming plans;
- Presentation of the financial reports;
- Any other business as required by the Constitution or as directed by the WG;
- Consideration of any motion which has been submitted by a member of the TRVRQ in time for circulation with the notice of the AGM;
- Election of members of the WG (which shall be on the basis of a show of hands for each candidate)

6.3 Extraordinary General Meetings (“EGM”)

a) An EGM may be called by decision of the WG or by 10% of the membership of the TRVRQ applying to the Secretary; and

b) The same notice, quorum and voting provisions shall apply as those for an AGM.

7. Notices

Notices to members will be deemed delivered if sent to the member’s last notified email address, or (where no email address is given), sent by post to the last notified postal address.

8. Finance

8.1 All income to the TRVRQ must be used to further the Purpose and Objectives of the TRVRQ as set out in section 2.

8.2 The TRVRQ will have the power to raise funds as necessary for its activities, by grant, donation or any other appropriate means, but for the avoidance of doubt shall not levy a

membership fee.

8.3 The Treasurer will have responsibility of overseeing the financial affairs of the TRVRQ; ensuring proper records are kept and effective financial procedures are in place; monitoring and reporting on the financial status of TRVRQ and overseeing the production of financial reports/ accounts etc as required;

8.4 The TRVRQ will open one or more bank accounts (as necessary) which will be operated in accordance with any financial procedures as agreed from time to time by the WG. All funds raised will be held in such accounts and the WG will nominate bank signatories.

8.5 The WG will where necessary insure any assets it holds, and by insurance or otherwise indemnify its officers against liabilities arising from their work for the WG.

8.6 The WG may (subject to funding) commission advisory services, surveys or any other activity in support of the objects set out in Clause 2 above.

9. Declaration of interests

9.1 All members of TRVRQ have a responsibility to disclose any financial or other relevant interest (“disclosable interests”) in any matter being discussed at any meeting he/she attends.

9.2 The Secretary will keep a Register of TRVRQ Members’ disclosable interests.

9.3 Members will be prohibited from taking part (and voting) on any matter in which they have a disclosable prejudicial interest (other than with express approval of the meeting).

10. General policies and principles

10.1 TRVRQ will not discriminate against those with a protected characteristic under the Equality Act 2010

10.2 TRVRQ will encourage all interested and eligible individuals to become members of TRVRQ and to work alongside TRVRQ to further their joint objectives.

10.3 The TRVRQ is not affiliated to any political, religious or other organisation and acts entirely independently of other organisations or bodies.

11. Amendments and dissolution

11.1 Amendments to the body of this Constitution will be by decision of a General Meeting conducted in accordance with 6.1 above, with the exception that such a vote will only be carried if supported by 75% or more of those present (in person or by proxy) and entitled to vote.

11.2 The TRVRQ may be dissolved by decision of an EGM specifically called for this purpose and conducted in accordance with 6.3 above, upon a vote supported by 75% or more of those present (in person or by proxy) and entitled to vote.

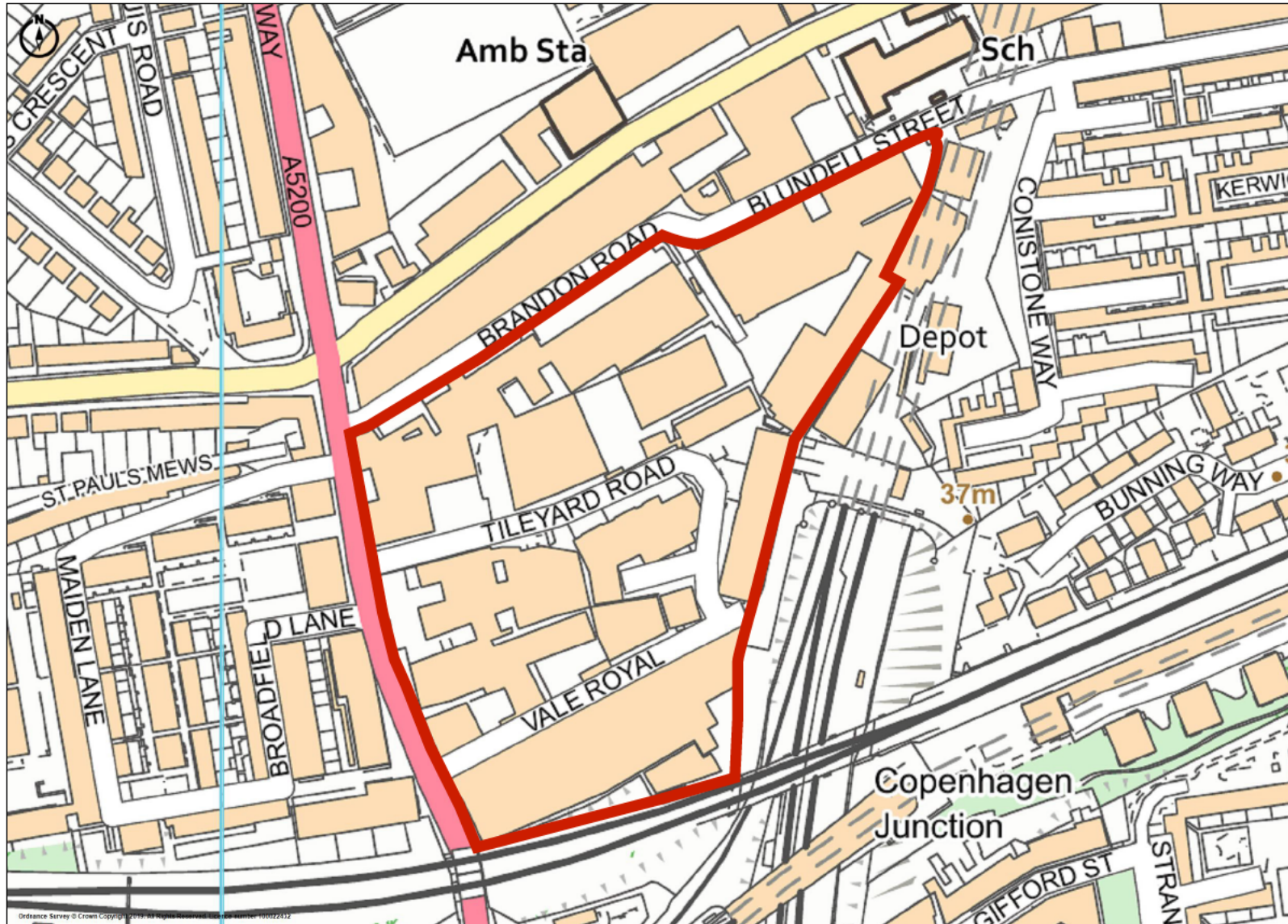
11.3 In the event of dissolution, any property or funds held by the TRVRQ will be:

- a) subject to the agreement of the Members at General Meeting, allocated to one or more nominated organisations set up to continue the work of TRVRQ; or
- b) in the absence of any such organisation and subject to any statutory regulations, distributed equally to the constituent local organisations who are its members (but not to individual members).

11.4 The TRVRQ term will be for five years from the designation date (in accordance with the Localism Act 2011) unless it has been previously dissolved or extended by resolution of a GM.

Appendix 2

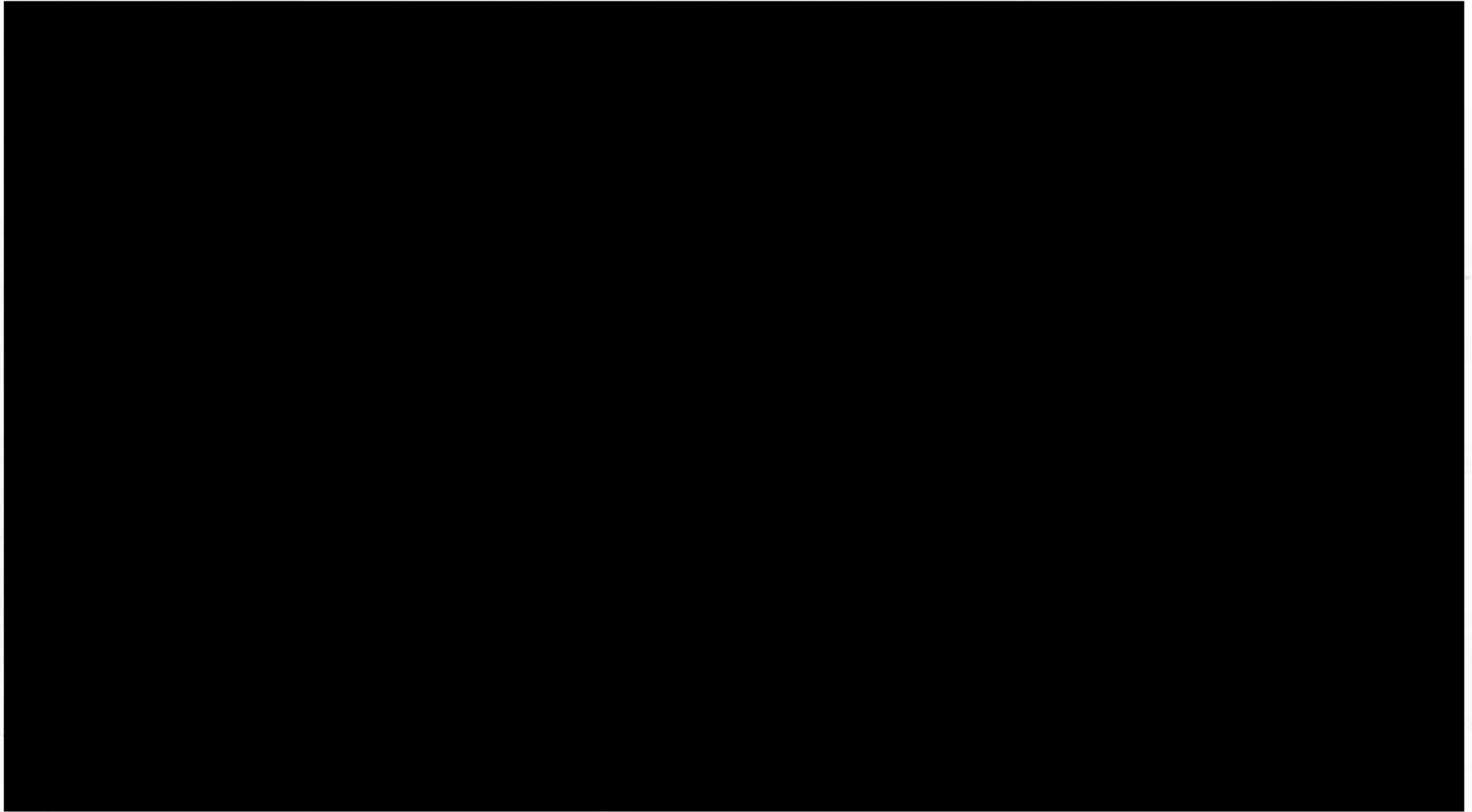
Tileyard Road & Vale Royal Creative Quarter Neighbourhood Forum Area

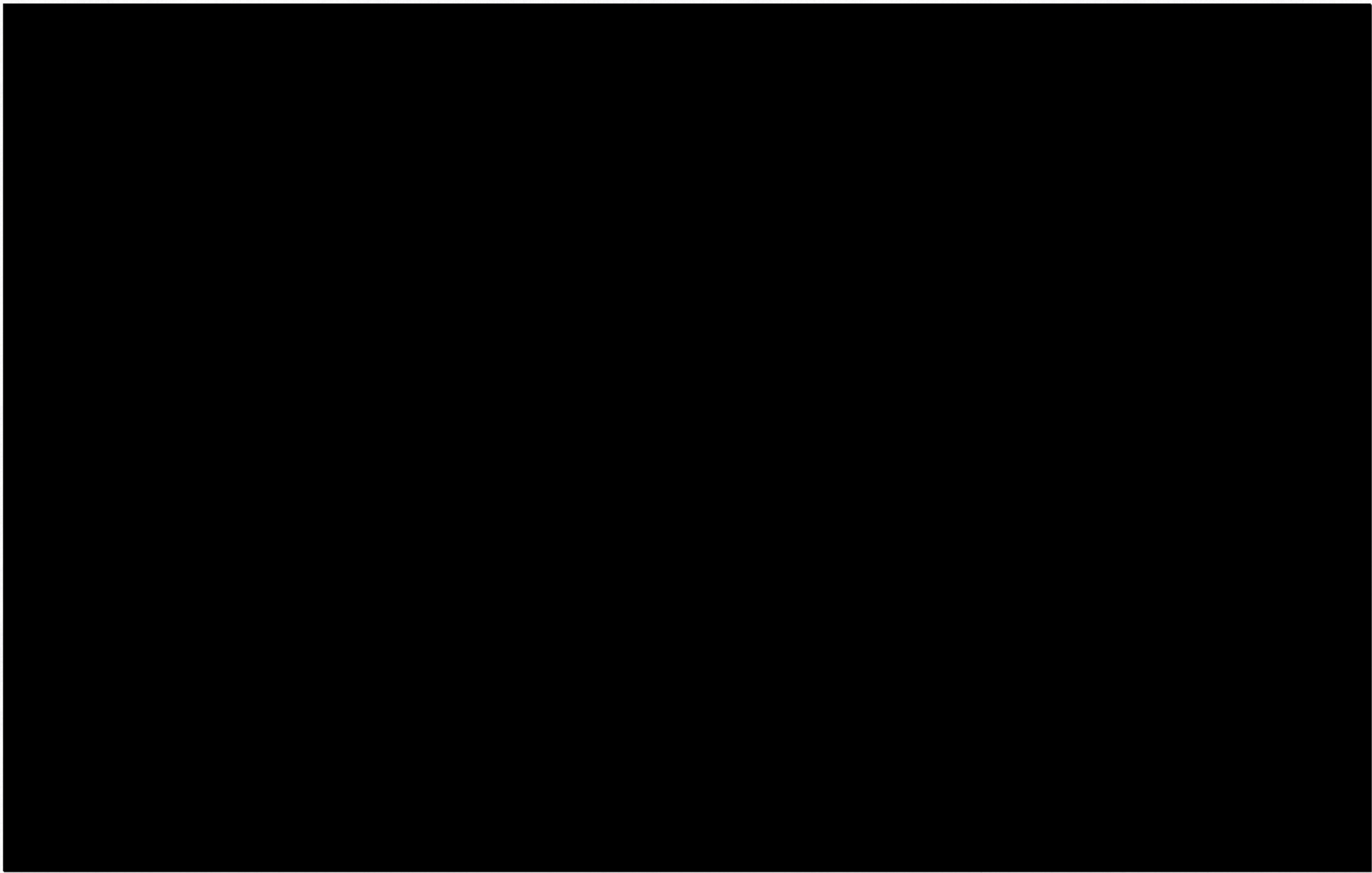


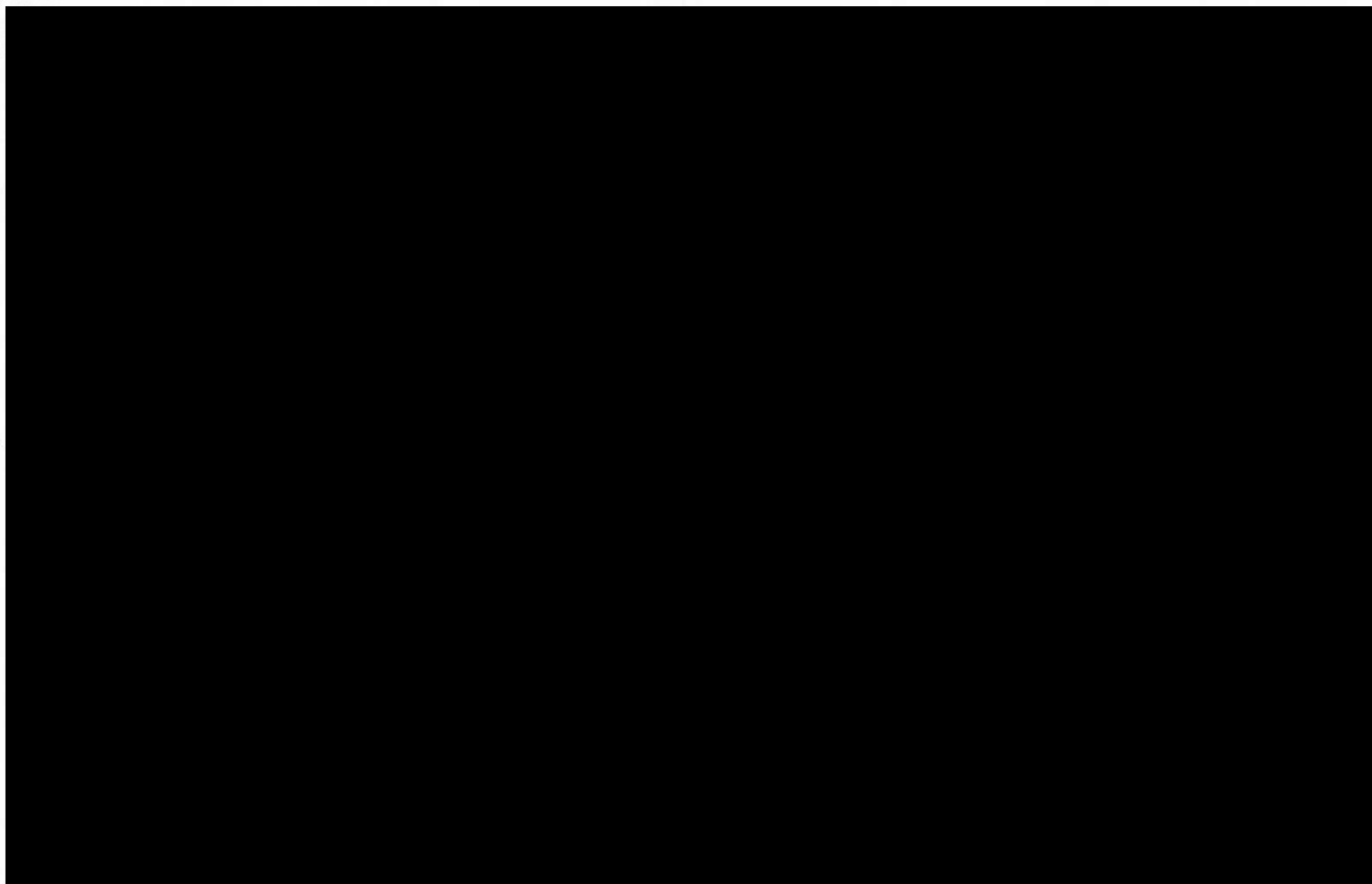
Appendix 3

Tileyard Road & Vale Royal Creative Quarter Members – Updated December 2019

List of Working Group Officers:







Appendix 4

Poster Advertising Tileyard Road and Vale Royal Creative Quarter Inaugural Meeting:

TILEYARD
CREATIVE
QUARTER



Neighbourhood Forum 2019 AGM

Shape the future of our area together.

Tuesday 18th June 2019
The Gallery, 5 Tileyard Studios, Tileyard Road
5.30pm—6.30pm

The Localism Act 2011 gives local communities the right to shape and influence development within their areas, led by a Neighbourhood Forum. We are proposing that the Neighbourhood Forum is set up to shape and influence what happens in the “Tileyard Creative Quarter” which is the area marked with a red line on the map (the Forum Area).

Joining the Forum

You are eligible to join if you do any of the following within the Forum area:

- Live
- Work
- Study
- Have a business interest or
- Are a local ward Councillor

Register for tickets

To help us manage numbers please email info@tileyardcreativequarter.co.uk to register for the meeting.

The Forum Working Group

As this is a new Forum we need to set up a Working Group to deal with the day to day running of the Forum.


We would like to appoint various members to the working group at this first meeting (subsequent appointments will be by election). Positions on the working group are: Chair; Vice Chair; Secretary; Treasurer; Membership officer and a Data Protection officer.

Please email info@tileyardcreativequarter.co.uk if you would be interested in taking on one of these roles (by 17th June 2019).

For more information, and to view the proposed constitution of the Forum, please visit www.tileyardcreativequarter.co.uk

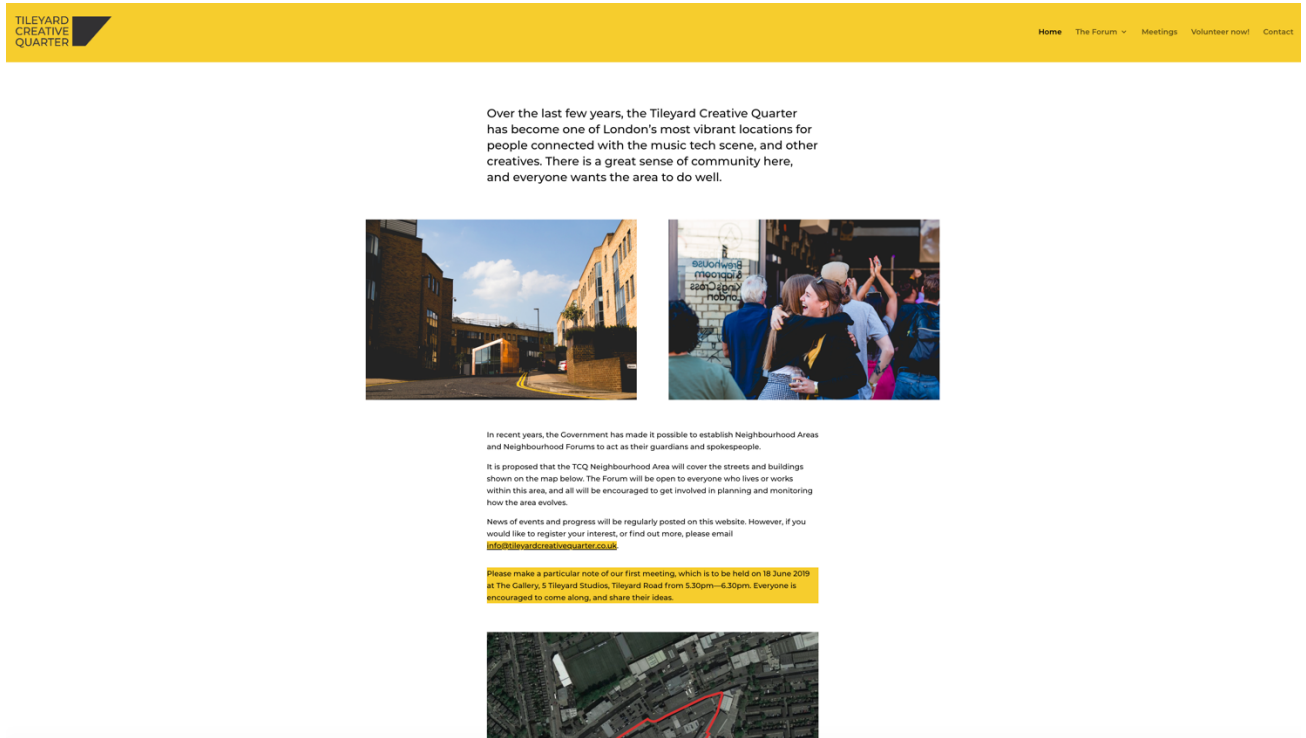
You can also visit Tileyard Creative Quarter on our Facebook and LinkedIn pages:

 [Facebook.com/TileyardCreativeQuarter](https://www.facebook.com/TileyardCreativeQuarter)

 [Linkedin.com/company/TileyardCreativeQuarter](https://www.linkedin.com/company/TileyardCreativeQuarter)



Tileyard Road and Vale Royal Creative Quarter Website:



Over the last few years, the Tileyard Creative Quarter has become one of London's most vibrant locations for people connected with the music tech scene, and other creatives. There is a great sense of community here, and everyone wants the area to do well.



In recent years, the Government has made it possible to establish Neighbourhood Areas and Neighbourhood Forums to act as their guardians and spokespeople.

It is proposed that the TCQ Neighbourhood Area will cover the streets and buildings shown on the map below. The Forum will be open to everyone who lives or works within this area, and all will be encouraged to get involved in planning and monitoring how the area evolves.

News of events and progress will be regularly posted on this website. However, if you would like to register your interest, or find out more, please email info@tileyardcreativequarter.co.uk

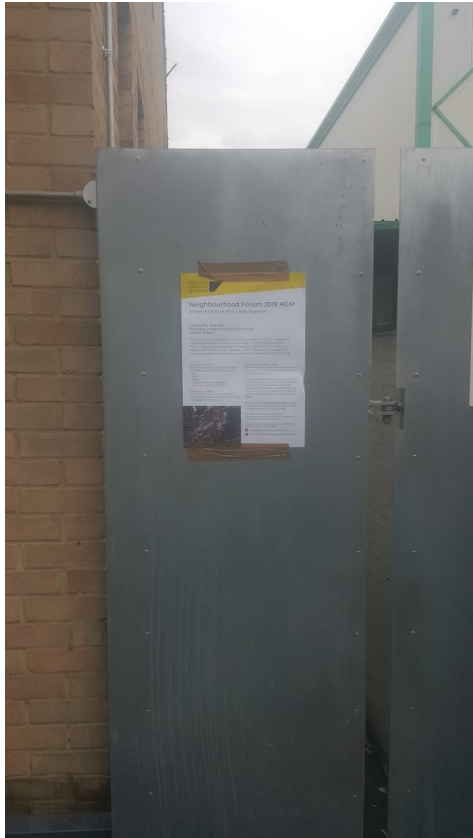
Please make a particular note of our first meeting, which is to be held on 18 June 2019 at The Gallery, 5 Tileyard Studios, Tileyard Road from 5.30pm–6.30pm. Everyone is encouraged to come along, and share their ideas.



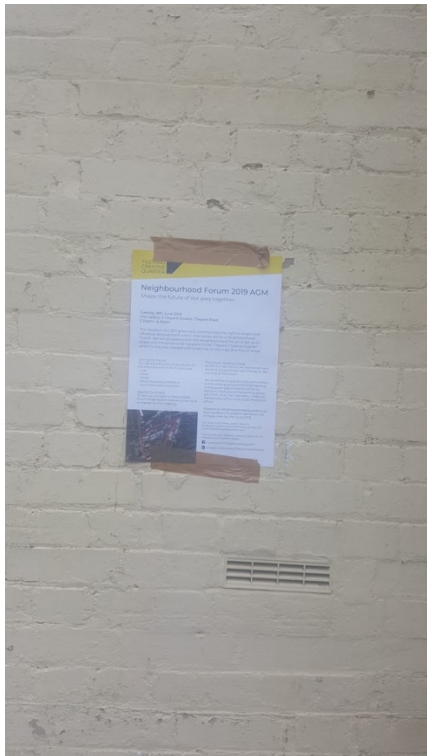
Images showing posters advertising the Inaugural Meeting:



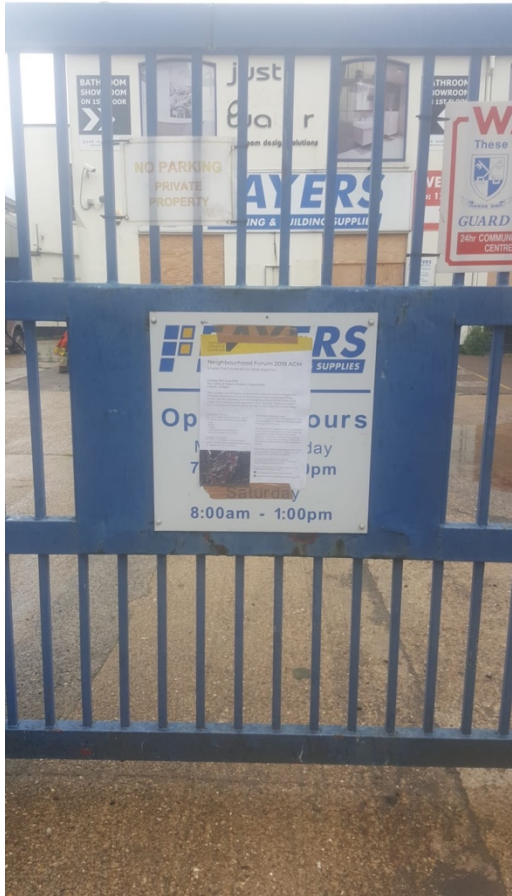
30- 40 Vale Royal



Acorn Production Centre



Acorn Production Centre



200-224 York Way



200- 224 York Way



22-23 Tileyard Road

Tileyard Road and Vale Royal Creative Quarter Facebook Page:

TILEYARD CREATIVE QUARTER

Tileyard Creative Quarter
@tileyardcreativequarter

Home
Posts
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TILEYARD CREATIVE QUARTER

Like Follow Share ... Send Email Send Message

Write a post...
Photo/Video Tag friends Check in ...

Posts

Tileyard Creative Quarter added 9 new photos to the album Neighbourhood Forum Inaugural Meeting.
20 June at 11:17

Neighbourhood Forum Inaugural Meeting 18th June 2019

Neighbourhood Forum Inaugural Meeting
9 photos

Community See all
Invite your friends to like this Page
1 person likes this
1 person follows this

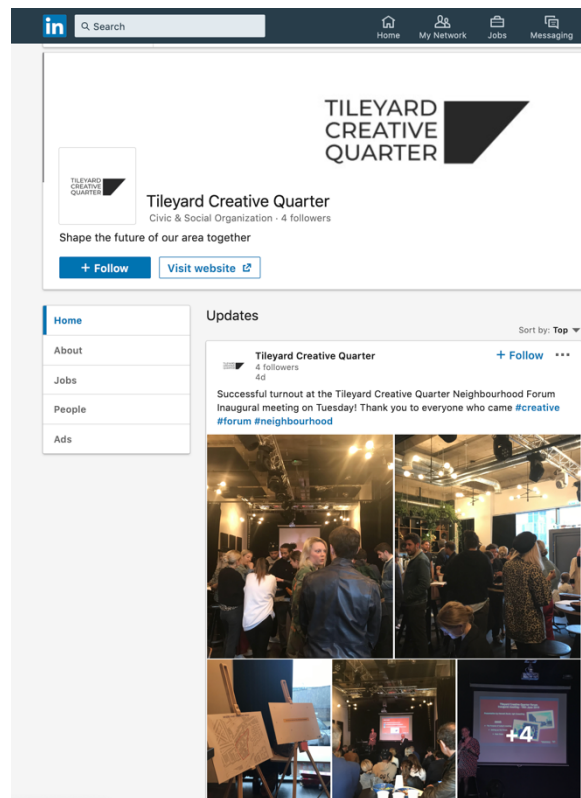
About See all
Typically replies within a day
Send message
www.tileyardcreativequarter.co.uk
Community organisation
Suggest Edits

Page Transparency See More
Facebook is showing information to help you better understand the purpose of a Page. See actions taken by the people who manage and post content.
Page created - 7 June 2019

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Tileyard Road and Vale Royal Creative Quarter LinkedIn Page:



Public Meeting held for the Tileyard Road and Vale Royal Creative Quarter Inaugural meeting:

